



**PUBLIC DEFENDER SERVICE CORPORATION**  
Government of Guam



**JOB ANNOUNCEMENT**

**OPEN COMPETITIVE EXAMINATION**

TO ESTABLISH A LIST FOR THE POSITION

**ATTORNEY LEVEL 1**

Announcement No.: JA-02-18

OPEN: June 25, 2018

CLOSE: Continuous

OPEN: Step1; \$50,825 per annum – Step 4; \$53,500 per annum

<b>WHO MAY APPLY</b>	Open to all Government of Guam employees and the public.
<b>MINIMUM EXPERIENCE AND TRAINING</b>	Zero (0) to two (2) years experience as a licensed attorney and graduation from a law school accredited by the American Bar Association.
<b>NECESSARY SPECIAL QUALIFICATIONS</b>	<p>Possession of a current license to practice law in a state or territory of the United States and current certificate of good standing</p> <p>Must take the entire two-days examination unless eligible to take the Attorneys Exam pursuant to Rule 4. As a limited exception to this policy, and upon payment of an administrative fee to the Board in the amount of \$325.00, a person who has been admitted as an attorney of the highest court of any state, district, commonwealth, territory or possession of the United States, and who is in good standing in such other jurisdiction may practice law in Guam as a temporary active member of the Guam Bar pursuant to the order of the Chief Justice of the Supreme Court of Guam for a period of five (5) years, which shall run continuously and uninterrupted from the day of order, with such temporary practice of law expressly limited to full time employment with the Government of Guam, its agencies, offices, authorities, public corporations, branches and instrumentalities, and the Guam Legal Services Corporation. See Guam Rules Governing Admission to the Practice of Law, Rule 3.01: Application for Admission by Examination.</p>
<b>DESCRIPTION OF WORK</b>	Handles basic core assignments: rule making, contracts, document review, client counseling, legal research for higher level Attorneys, basic legal memoranda, legal research and writing for draft briefs, opinion writing, appellate briefs, oral arguments in non-complex cases, settlements, client counseling.
<b>EVALUATION METHOD</b>	Applicants will be rated on a scale between 70.00 and 100.00 percent on the basis of their training, education and experience in relation to the minimum requirements of the position.
<b>DOCUMENTATION REQUIREMENTS</b>	Applicants <b>must submit</b> official or verified copies of transcripts or diplomas which show completion of their law degree from a law school accredited by the American Bar Association; copy of their current license to practice law in a state or territory of the United States; and Certificate of Good Standing.
<b>PROHIBITION PURSUANT TO PUBLIC LAW 28-98</b>	No person convicted of a sex offense under the provision of Chapter 25 of Title 9 Guam Code Annotated (GCA), or an offense as defined in Article 2 of Chapter 28 of Title 9 GCA in Guam, or an offense in any jurisdiction which includes at a minimum, all the elements of said offenses, or who is listed on the Sex Offender Registry shall work in any agency or instrumentality of the Government of Guam.

**"AN EQUAL OPPORTUNITY EMPLOYER"**

<b>DRUG SCREENING</b>	Applicants selected for and offered employment with the Government of Guam shall undergo and pass a mandatory drug test before being employed. This also applies to employees selected for Test Designated Positions (TDP). Failure to submit or pass such drug test shall be grounds for rescinding the offer of appointment.
<b>WHERE TO APPLY</b>	You may pick up and/or submit a PDSC employment application form at the Public Defender Service Corporation Office, MVP Sinajana Commercial Building, Unit B, 779 Route 4, Sinajana, Guam 96910, any time between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday. Employment applications are also available online at <a href="http://www.guampdsc.net/pdsc/employment">www.guampdsc.net/pdsc/employment</a> .
<b>FOR MORE INFORMATION</b>	Call or visit our Human Resources Office at 475-3100 Ext 823.



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CATHYANN C. GOGUE  
ADMINISTRATIVE DIRECTOR